

REQUEST FOR COPIES AND/OR SEARCHES OF COURT RECORDS

Contact Information of Individual Requesting Record Search or Copies:

Name: _____ Telephone: () _____

Address: _____ City: _____ State: _____

Zip: _____ Email: _____

Information for Case Requested: Criminal

Defendants Name: _____ Charge: _____

CASE NUMBER: _____ - _____ - _____ . _____ DATE OF BIRTH: ____/____/____

PLEASE ALLOW 7 WORKING DAYS FOR COPIES AND/OR SEARCHES

COPY COST

1-20 PAGES: \$25.00

ADDITIONAL PAGES: \$0.50 (PER PAGE)

EACH CERTIFICATION: \$5.00

RECORDS RESEARCH COST

SEARCH OF PAPER RECORDS HISTORY CHECK: \$25.00

SEARCH OF CLOSED CASES, REGISTRES, OR OTHER ARCHIVED RECORDS: \$25.00

RECORDS/COPIES NEEDED:

- | | |
|-----------------------------------------------------|----------------------------------------------------------------|
| _____ 1) COPY OF DIVORCE DECREE
AND/OR AGREEMENT | _____ 8) COPY OF WARRANT |
| _____ 2) COPY OF LAST SIGNED ORDER | _____ 9) COMPLETE FILE |
| _____ 3) ORDER DATED ____/____/____ | _____ 10) COPY OF CASE ACTION
SUMMARY |
| _____ 4) GARNISHMENT/ EXECUTION | _____ 11) HISTORY CHECK |
| _____ 5) COPY OF JUDGEMENT | _____ 12) PAY HISTORY FOR ALIMONY,
RESTITUTION & JUDGEMENTS |
| _____ 6) INCOME WITHHOLDING ORDER | _____ 13) OTHER: _____ |
| _____ 7) COPY OF INDICTMENT | _____ |

CERTIFICATION NEEDED: YES _____ NO _____

FEES ARE DUE UPON DELIVERY OF COPIES (NO PERSONAL CHECKS)

***The Lee County Circuit Clerk and employees are not responsible for any errors in the information supplied or liable for any use or disclosure of said information. Our office has **LEE COUNTY RECORDS ONLY** and cannot supply Federal, Municipal or records from other counties. The search fee applies even though the search produces no information. There are **NO REFUNDS**. Please mail or deliver this form to:

**Lee County Clerk's Office
2311 Gateway Dr.
Opelika, AL 36801*****